General

Interface Requirements Specification

# TF Holdings (Cortex Management)

# Contact Information

## Customer Contact

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| --- | --- | --- |
| **Name** | **Tel** | **Email** |
| Karina Erlandson | (817) 546-2620 | kerlandson@tfhold.com |

## Integration Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Tel** | **Email** |
| Cheryl Petitti | 720 217 6598 | cpetitti@tekpartners.com |

# Customer Confirmation

General

1. **Vendor Name:**BCBSIL/Dearborn Group
2. **Confirm Group or Plan Number:**

VF026252

1. **Will you have employees that are active in multiple component companies?**

☒ No ☐ Yes

1. **Are there any Employee Types, Pay Groups, Org Levels, etc. that need to be excluded?**

☒ No ☐ Yes

If Yes, please list field and values to exclude or include *(whichever is a shorter list)*:

Groups to exclude – eecemptype = TES

1. **Which Employees would you like to include on this export?**Employees Active on Applicable Deduction Code
2. **When did you start coverage with this provider:**MM/DD/YYYY
3. **Confirm the applicable UltiPro Deduction Codes for each that apply:**

**UltiPro Deduction Code**

LIFE, LTD1, LTD2, STD, EELF, CHLF, SPLF, V0001

# Mapping/Notes to Developer

File format – Comma Delimited File

Changes vs full – Full file for testing, changes only/OE Active and OE Passive for production

This file will only include employees in company CRTX Cortex Management

Term logic – Terms will be sent once then drop from the file

Please note

The client has requested special coding for the fields below. This is outlined in the field mapping document

Hire Date

Benefit Start Dates for the EELF, CHLF and SPLF deduction codes